

San Elijo Hills II Property Owners Association
January 20, 2025
Board of Directors General Meeting
Meeting held at 1059 San Patricio Drive

Attendance

Board of Directors

Ron Tinkham, President
Brian Coe, Vice President
Steve Snow, Treasurer
Amy Sims, Member at Large
Tina Tinkham, Director
Vicki Smith, Director

Management

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

Call to Order

The meeting was called to order at 5:00 PM.

Open Forum

There was one homeowner in attendance.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on November 18, 2024.

Financials

The Board reviewed and unanimously approved the December 2024 and November 2024 financial statements, bank statements, and bank reconciliations subject to year-end-review.

Management Report

The Board reviewed the Action Item List.

- The maintenance report schedule needs to be updated and added to the new community website.

The Board reviewed the community inspection report.

Architectural

No applications were submitted.

Landscape

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.

The Board discussed community landscaping issues.

The Board reviewed the Tree trimming bids submitted from Atlas, Pope, Cielo and Lopez. The Board approved the proposal from Pope (\$32,000.00) **4-2**, contingent of Atlas not being able to drop their price to match.

Business

The Board reviewed and discussed the update for the CC&R revisions from Epsten, APC.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

The Board reviewed the correspondence for fire concerns and clearing of dry areas.

Adjournment

The General Session meeting adjourned at 6:52 PM.

Next Meeting

The next meeting is scheduled for February 17, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature